



**CONSTITUTION  
&  
BY-LAWS**

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**The Ottawa Kennel Club**

**Founded 1887**

This revision of the Constitution and By-Laws approved by the Minister of Industry under the authority of the *Canada Corporations Act* on March 26, 2002

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## **CONSTITUTION**

### **NAME**

The Club shall be known as The Ottawa Kennel Club, hereinafter referred to as “the Club”.

### **AREA OF OPERATION**

The area of operation shall consist of the City of Ottawa and an area extending a distance of 40 kilometres from its limits.

### **PURPOSE AND OBJECTIVES**

The objectives of the Club shall be to advance in all legitimate ways the interests of purebred dogs, their breeders and owners and to disseminate knowledge concerning purebred dogs. To accomplish these objectives the Club, among other things, shall promote and hold dogs shows and obedience trials, develop educational programs as part of the Club’s activities, support other organizations with similar objectives, and provide Club members with opportunities to increase their knowledge of purebred dogs.

### **REVISION OF THE CONSTITUTION**

This Constitution may be altered only at the Annual General Meeting upon motion carried by a majority vote of Life and Ordinary members present. Notice of intention to propose an amendment to the Constitution and the proposed amendment shall be given in writing to the Secretary no later than ten days prior to a general meeting preceding the Annual General Meeting. At the first general meeting subsequent to its receipt, the Secretary shall read such proposed amendment and notice of the proposed amendment shall also be mailed to the members at least ten days in advance of the Annual General Meeting. It shall then be voted upon at the Annual General Meeting. Proposed amendments to the Constitution must be brought forward by either Life or Ordinary Members.

## **BY-LAW 1**

### **1. MEMBERSHIP**

Membership shall be limited to persons interested in furthering the objectives set forth in the Club's Constitution, whose application has been approved, who have paid the prescribed fee and who undertake to abide by the Constitution, By-Laws and Code of Ethics of the Club.

#### **A. CATEGORIES OF MEMBERSHIP**

##### ***i. Honorary Membership***

An Honorary Member shall be one whom the Club deems worthy of such recognition and whose name has been submitted to and approved by two-thirds of the voting members of the Executive Committee and a majority of the members present at any general meeting of the Club. Honorary members shall be entitled to all the privileges of the Club except those of voting and holding office.

##### ***ii. Life Membership***

Life Membership may be awarded to those Ordinary Members who have made an extraordinary contribution to the Club. Nominations for Life Members shall be proposed to the Chair of the Membership Committee and shall be effective when approved by two-thirds of the voting members of the Executive Committee and a majority of the members present at any general meeting of the Club. Life Members shall be entitled to all the privileges of the Club.

##### ***iii. Ordinary Membership***

Ordinary Members shall be 18 years of age or over who have fulfilled the requirement for two years Associate Membership and whose application for membership has been approved by a majority of the Executive Committee. In the event that the Executive does not approve the membership application, the applicant shall be provided with a written explanation for such refusal and shall have the right to appeal to a committee of five members to be named by the Club President. Ordinary Members shall be entitled to all privileges of the Club.

##### ***iv. Associate Membership***

All new members must join as Associate Members. They shall be persons 16 years of age or over who have paid the annual membership fee prior to June 30<sup>th</sup> of the current year, as hereinafter provided, and whose application for membership has been approved by a majority vote of the Executive Committee. In the event that the Executive Committee does not approve the membership application, the applicant shall be provided with a written explanation for such refusal and shall have the right to appeal to a committee of five members to be named by the Club President. Associate members shall remain as such for two (2) fiscal years of Ottawa Kennel Club membership. Associate Members may not vote or hold elected office in the Club. Neither may they serve as telephone volunteers nor advertise in the Ottawa Kennel Club Breeders' Directory.

#### **B. DISQUALIFICATION FROM MEMBERSHIP**

- i.** Any member or person who is expelled from, suspended by, deprived of the privileges of, or whose membership is terminated by the Canadian Kennel Club for disciplinary reasons is automatically expelled from the Club and/or ineligible for membership. Any such person expelled shall have no further claim against the Club.
- ii.** Members shall not engage in the breeding, buying or selling of dogs which are not purebred, either as principal, agent intermediary or otherwise. A member or person who engages in any of these practices shall automatically forfeit

membership and/or be ineligible for membership; but shall be given the opportunity of exercising their rights to a fair and impartial hearing as set out in the By-Laws of the Club.

- iii. Any member or person who has engaged in practices or conduct that contravene the Constitution, By-Laws, Code of Ethics or acts in a manner prejudicial to the interests of the Club may be refused membership or any renewal thereof or expelled from membership; but shall be given the opportunity of exercising their right to a fair and impartial hearing as set out in the By-Laws of the Club.

### **C. MEMBERSHIP DUES, REINSTATEMENT AND RESIGNATION**

- i. There shall be no membership fee for Honorary and Life Members. Membership fees for Associate and Ordinary members shall be fixed by a two-thirds majority vote of the Executive Committee.
- ii. Membership fees shall be due on the second day of January in each year. No person in arrears shall be entitled to the privileges of the Club. Memberships not renewed by January 31<sup>st</sup> of the current year will lapse. Memberships that have lapsed may be reinstated within the same membership year upon payment of dues.
- iii. Memberships that have lapsed may be reinstated as follows:
  - a. a person who has been an Ordinary Member for a minimum of two-years and whose membership has lapsed for no more than two consecutive years, may be reinstated as an Ordinary Member upon payment of past dues to a maximum of two years.
  - b. a person who has been an Ordinary Member for less than two-years and whose membership has lapsed for no more than two consecutive years, may be reinstated as an Associate Member upon payment of past dues to a maximum of two years.
- iv. Notwithstanding section 1.5, the Executive Committee may, by an affirmative vote of two-thirds of the voting members of the Executive Committee, reinstate the membership of a person who has been an Ordinary Member for a minimum of two years and whose membership has lapsed for more than two years provided that the person pays a sum equivalent to two years membership dues in addition to any current dues.
- v. Members can resign from membership by delivering a written resignation to the Secretary. A member resigning from the Club shall not be entitled to recover any portion of the annual fee, nor shall the member have any claim against the Club by virtue of the member's resignation.

## **BY-LAW 2**

### **1. FISCAL & MEMBERSHIP YEAR**

#### **A. FISCAL YEAR**

The fiscal year of the Club shall commence on January 1<sup>st</sup> and end on December 31<sup>st</sup> of the same year.

#### **B. MEMBERSHIP YEAR**

The membership year of the Club shall commence on January 1<sup>st</sup> and end on December 31<sup>st</sup> of the same year.

## **BY-LAW 3**

### **1. GENERAL MEETINGS**

- A. The President shall preside at all meetings of the Club and shall have the right to request any other officer or member to preside temporarily for a specified purpose. In the absence of the President, the Vice-president shall preside and in the absence of both the President and Vice-president, the Second Vice-president shall preside. In the absence of all three, the Directors shall appoint a Chair.
- B. General meetings of the Club shall be held monthly except during the months of June, July, August and either November or December. Dates and times are to be set by the President. At such meetings reports of the Club's business shall be submitted to the members. Fifteen Life or Ordinary members shall constitute a quorum.
- C. The President, with the concurrence of the Executive Committee may at any time call a Special General Meeting of the Club, by giving ten days notice thereof to all voting members.
- D. It shall be the duty of the President to call a special meeting of the members of the Club whenever three Life and/or Ordinary Members shall request the same in writing. Such special meetings shall be solely for the transaction of business specified in such written request and notice of such meeting and the business to be transacted shall be given in writing to all voting members at least ten days prior to the date of the meeting.

## **BY-LAW 4**

### **1. ANNUAL GENERAL MEETING**

- A. The Annual General Meeting shall be held not later than the first week in December in conjunction with a general meeting. The meeting shall be for the purpose of receiving and considering reports of the Executive Committee and the Treasurer and the Election Committee. New officers whose election is reported by the Election Committee at such Annual General Meeting shall assume their duties as officers on the day following the meeting.
- B. Notice of the Annual general Meeting shall be given in writing to the membership fourteen days prior to the date set for said meeting.
- C. Fifteen ordinary Members shall constitute a quorum. Each Life or Ordinary member present at any general meeting of the membership shall have the right to exercise one vote.

## BY-LAW 5

### 1. ORDER OF BUSINESS

- A. The order of business at all meetings of the Club and of the Executive Committee shall be at the discretion of the presiding officer and shall include:
- Roll call of Officers;
  - Reading of Minutes;
  - Report on Business arising from Minutes
  - Report of the Executive Committee;
  - Report of other Committees;
  - Reading of Correspondence;
  - Business arising out of Correspondence;
  - Election of Officers (Annual General Meeting);
  - Unfinished Business;
  - New Business;
  - Program.
- B. Unless otherwise provided for in the Constitution or the By-Laws, the Club shall be governed in the conduct of its meetings, insofar as practicable, by regular parliamentary practice as set out in M. Kay Kerr & Hubert W. King, *Procedures for Meetings and Organizations*, Carswell, 1966. It shall be the duty of the presiding officer to enforce the rules of order.
- C. To be formally considered by the meeting, a motion must have a proposer and a seconder. The presiding officer shall not permit discussions on motions until such motions are formally before the meeting.
- D. A motion may be amended at any time but the amendment must have both a mover and a seconder. The vote shall be first on the motion as amended and if it carries, it shall be in force and effect. If the motion as amended is defeated, the primary motion shall then be placed before the meeting.
- E. Voting shall be normally be a show of hands. Any member has the right to call for a recount after the result of such a show of hand voting has been announced.
- F. Prior to voting, the mover of any motion has the right to call for a secret ballot. In the event that a secret ballot is called for, the presiding officer shall appoint two Life and/or Ordinary Members to supervise the voting and to tabulate the results.
- G. A motion from the floor at a general meeting involving an expenditure of Club funds in excess of \$250.00 must be referred to the Executive Committee for study and subsequent recommendation or otherwise. A report on the Executive Committee's study will be read at the next following general meeting. A vote will then be called and the result shall be binding on the Club and its Officers.

## **BY-LAW 6**

### **1. EXECUTIVE COMMITTEE**

#### **A. BOARD OF DIRECTORS**

The Executive Committee shall constitute the Board of Directors of the Ottawa Kennel Club.

#### **B. COMPOSITION OF THE EXECUTIVE COMMITTEE AND OFFICERS OF THE CLUB**

- i. The Executive Committee shall consist of the Officers and the Immediate Past-president. The Officers shall be the President, Vice-president, Second Vice-president and eight Directors who shall be nominated and elected in the manner provided by the By-Laws and who shall hold office for a term of office of two years until the next Annual General Meeting or until the successors have been elected.
- ii. Notwithstanding any contrary provision of the By-Law, in elections held in 2001, a President, Vice-president, Second Vice-president and four directors shall be elected for a two-year term and four directors shall be elected for a one-year term. Commencing in 2002 and in each subsequent even year, four Directors shall be elected for a term of office of two years and commencing in 2003 and in each subsequent odd year, the President, Vice-president, Second Vice-president and four Directors shall be elected for a term of office of two years.
- iii. The Secretary and Treasurer shall be members of the Executive Committee in an advisory capacity only.
- iv. With the exception of Directors, an Officer of the Club shall not hold the same office for more than two terms in succession.

#### **C. PRESIDENT**

The President shall be the Chief Executive Officer of the Club and shall preside at all meetings of the Executive Committee. The President shall have the general management of the affairs of the Club and shall ensure that all orders and resolutions of the Executive Committee are carried into effect.

#### **D. VICE-PRESIDENT**

The Vice-president shall, in the absence or in the event of disability of the President, perform the duties and exercise the powers of the President and shall perform such other duties as shall from time to time be imposed by the Executive committee.

#### **E. SECOND VICE-PRESIDENT**

The Second Vice-president shall, in the absence or in the event of disability of the Vice-president, perform the duties and exercise the powers of the Vice-president and shall perform such other duties as shall from time to time be imposed by the Executive committee.

#### **F. IMMEDIATE PAST PRESIDENT**

A person who ceases to occupy the office of President and who does not occupy any other office on the Executive Committee shall become the immediate Past-president for a term of two years.

#### **G. DUTIES OF THE EXECUTIVE COMMITTEE**

The Executive Committee shall be to:

- further the objects and purposes set forth in the Constitution;
- be custodians of the Club's assets;
- carry out efficiently the business of the Club;
- ensure that the Club and its duly appointed representatives are adequately insured and/or bonded against liability, loss and theft; and
- report its proceedings to members at General Meetings of the Club and at the Annual General Meeting.

#### **H. POWERS OF THE EXECUTIVE COMMITTEE**

The Executive Committee is empowered to:

- appoint one or more Secretaries and a Treasurer, whose duties, which shall be hereinafter described;
- appoint an auditor at a fee commensurate with the duties, which shall be hereinafter described;
- authorize expenditures necessary for the normal carrying on of the Club's business. Expenses of a capital or non-recurring nature in excess of \$1,000.00 must be approved at a General Meeting;
- appoint an Election Committee whose duties shall be as hereinafter described;
- discipline or expel any Member for a breach of the Constitution, By-Laws or Code of Ethics or for conduct prejudicial to the interests of the Ottawa Kennel Club, in accordance with By-Law 13;
- name a Life or Ordinary member of good standing to any office, which may have become vacant during the membership year;
- exercise all such other powers and do all such acts and things as the Club is by its charter or otherwise authorized to exercise and do.

#### **I. MEETINGS OF THE EXECUTIVE COMMITTEE**

The President of the Club may at any time call a meeting of the Executive Committee on giving seven days notice and shall do so when requested in writing by three or more members of the Executive Committee. A majority of voting members of the Executive Committee shall constitute a quorum.

#### **J. REMUNERATION**

- i. With the exception of the Secretary and the Treasurer, members of the Executive Committee will serve without remuneration, except for actual out of pocket expenses incurred in the course of the performance of their duties which will be paid or reimbursed by the Treasurer upon presentation of an official receipt or statement covering that expenditure.
- ii. The remuneration of all officials, agents and employees of the Club shall be fixed by resolution of the Executive Committee. The Executive Committee may delegate this authority, in which case the maximum limit of the remuneration payable shall be fixed by resolution of the Executive Committee.

#### **K. EXECUTION OF DOCUMENTS**

- i. Contracts, documents or any instrument in writing receiving the signature of the Club, shall be signed by the President and one other officer, and all contracts, documents and instruments in writing so signed shall be binding upon the Club without further authorization or formality.
- ii. Notwithstanding paragraph 6.11(a), the Executive Committee shall have the power to appoint an officer or agent on behalf of the Club to sign specified contracts, documents and instruments in writing and all such specified contracts, documents and instruments in writing so signed shall be binding upon the Club without further authorization or formality.
- iii. The Seal of the Club when required, may be affixed to contracts, documents and instruments in writing, signed as aforesaid or by any officer or officers appointed by resolution of the Executive Committee.

#### **L. RESIGNATION OR REMOVAL FROM OFFICE OF AN OFFICER**

- i. An officer may resign from office by delivering a written resignation to the Secretary and said resignation shall take effect immediately upon being read at the next scheduled or special meeting of the Executive Committee following its tender.
- ii. After giving the person concerned an opportunity to be heard, the Executive Committee may, by resolution adopted by two-thirds of the voting members, declare any office or appointment vacant where:

- the officer or person appointed to a position has engaged in conduct prejudicial to the best interests of the Ottawa Kennel Club;
  - the officer or person appointed to a position has failed to exercise the responsibilities of the office or position; or
  - the officer has failed to attend three or more consecutive meetings of the Executive Committee without providing reasons satisfactory to the Executive Committee.
- iii. An officer may be removed by resolution adopted by a special two-thirds majority vote of the members present at a General Meeting provided that the Secretary has received, at least 45 days prior to the General Meeting, written notice of the resolution signed by no fewer than 20 Ordinary or Life Members. The Secretary shall ensure that notice of the proposed resolution is given to all members at least ten days before the General meeting at which it is to be considered and voted on.

## **BY-LAW 7**

### **1. STANDING COMMITTEES**

#### **A. ANNUAL GENERAL MEETING APPOINTMENTS**

At its first meeting following the Annual General Meeting, the Executive Committee shall appoint Chairs of the following Standing Committees. The Chairs shall have the power to appoint members to their Committee and shall be responsible for the duties prescribed in the By-Law. The Chairs report, where appropriate, on the organization meeting of their respective Committee at the January meeting of the Executive Committee.

##### ***Finance***

to examine proposed expenditures; to make recommendations to the Executive Committee in regard to such expenditures; to report to Members at regular meetings on financial affairs; to supervise the Club's investment portfolio and to make recommendations as required in regard to changes in such portfolio; to make recommendations in regard to investment of any surplus Club funds; to advise the Executive Committee generally on financial matters affecting the Club.

##### ***Property***

to maintain an accurate inventory of Club property and its current location; to supervise such property and recommend steps to be taken for its proper maintenance; to recommend purchase of additional property which may be required for the Club's operations; to supply the incoming Executive Committee a list of such property and its location.

##### ***Program***

to arrange programs for general meetings designed to promote the objects and purposes of the club as prescribed in the Constitution and By-Laws.

##### ***Championship Shows***

to be responsible for the successful organization of the Club's Canadian Kennel Club licensed shows, including the selection of appropriate judges of Championship Shows and Show of Shows™ and Trophies for these events.

##### ***Show of Shows™***

to be responsible for the successful organization of the Club's Show of Shows™, including selection of Trophies for this unofficial event.

##### ***Facilities & Accommodations***

to be responsible for identifying suitable sites for Championship Shows (including the Show of Shows™); Obedience Trials; Sanction Matches; Fun Matches; General Meetings; Annual General Meeting; and Program & Education Committee.

### ***Friendship***

to be responsible for sending cards, flowers or other gifts to members, or families of members in the event of sickness or bereavement.

### ***Publicity***

to be in charge of publicizing the Club's activities.

### ***Nominating***

to be responsible for nominating suitable candidates for office in the Club; to ensure the election of a full slate of officers. Members of the Committee shall be persons not already holding office in the Club. The Committee shall include at least three Ordinary or Life Members. The Auditor and the Secretary shall be *ex officio* members of the Nominating Committee. If any member of the Nominating Committee is nominated for office, such member shall resign from the Nominating Committee upon acceptance of the nomination.

### ***Telephone***

to be responsible for the provision of a telephone information service of a general nature to the public.

### ***Obedience***

to be responsible for successful organization of the Club's Canadian Kennel Club Licensed Obedience Trials and Matches, and Trophies for these Trials.

### ***Education***

to be responsible for the organization of workshops and seminars to further members' knowledge of all aspects of Purebred Dogs.

### ***Newsletter***

to be responsible for the production of the Club newsletter.

### ***Archives***

to be responsible for the collection and preservation of materials pertaining to the Ottawa Kennel Club.

## **B. JUNE MEETING APPOINTMENTS**

At its June meeting, the Executive Committee shall appoint Chairs of the following Standing Committees. The Chairs shall have the power to appoint members to their Committee and shall be responsible for the duties prescribed in this By-Law. The Chairs report, where appropriate, on the organization meeting of their respective Committee at the September meeting of the executive Committee.

### ***Membership***

to review all applications for membership and submit with recommendations for approval or non-approval by the Executive Committee; to collect membership fees and deliver such fees to the Treasurer, together with a list of members represented by such fees; to supply to the Secretary a list of members in good standing and to add to this list the names of members as they are admitted to membership during the membership year; to review proposals of Life Members and submit them with a recommendation of approval or non-approval to the Executive Committee.

### ***Breeders' Directory***

to be responsible for the production of a Breeders' Directory.

### ***Sanctioned Matches***

to be responsible for the successful organization of the Club's sanctioned conformation events.

## **C. PRESIDENT RESPONSIBILITY**

The President shall not be the Chair of any Standing Committee but shall be an *ex officio* member of all committees.

## **BY-LAW 8**

### **1. DUTIES OF THE SECRETARY**

The duties of the Secretary shall be as follows:

- keep correct record of the meetings and business of the Club and of the Executive Committee;
- be responsible for having the official roll of membership, providing names addresses and telephone numbers of members. Copies shall be sent to all members at least 60 days prior to the Annual General Meeting;
- carry on the necessary correspondence of the Club;
- perform other duties as may be assigned by the Executive Committee.

## **BY-LAW 9**

### **1. DUTIES OF THE TREASURER**

#### **A. The Treasurer shall:**

- be bonded and properly keep the accounts of the Club;
- present monthly statements to the Executive Committee and a list of expenditures for their approval;
- promptly deposit into the Club bank account all Club money collected;
- sign all cheques drawn on the account of the Club, such cheques not being **[error in text – part missing]** be incapacitated, all cheques shall be signed by two of the following officers: President, Vice-president or Second Vice-president;
- present a financial report at each general meeting setting out the cash position of the Club as of that date and other financial information of general interest;
- disbursement of Club funds, except from Petty Cash, shall be by cheque;

#### **B. The Treasurer shall:**

- be the custodian of the Corporate Seal.

## **BY-LAW 10**

### **1. DUTIES OF THE AUDITOR**

The Auditor shall present financial statements of the Club “Prepared without audit” but with a review and accountant’s comments appended. This will be presented to a general meeting of the Club not later than March 31 of each calendar year. This statement will have previously been presented to the Executive Committee.

## **BY-LAW 11**

### **1. ELECTIONS**

#### **A. CANDIDATES**

Candidates for office may be any Ordinary or Life Member in good standing with the Club.

#### **B. DUTIES OF THE ELECTION COMMITTEE**

- i. The Election Committee shall consist of the Club Auditor and two Ordinary or Life Members of the Club in good standing who shall be appointed by the Executive Committee and who shall not be candidates for office in the Club;
- ii. The Election Committee shall be responsible for the proper conduct of the election of the Club officers.

#### **C. The Secretary shall send out**

nomination forms to all Ordinary and Life Members 30 days prior to the date of the General Meeting immediately preceding the Annual General Meeting of the Club.

#### **D. Nominations for officers shall be received**

by the Secretary prior to the start of the General Meeting immediately preceding the Annual General Meeting. Such nominations shall be signed by two members in good standing who shall certify that they have secured the agreement of the nominee to permit his name to appear on the ballot as a candidate for office. No candidate may allow his name to stand for nomination for more than one office. The Secretary will announce the names of the nominees to the members at the commencement of the meeting at which the nominations close.

#### **E. Ballots showing the names of nominees**

who have shown their willingness to run for office shall be prepared by the Secretary and shall be given to the Club Auditor together with a certified list of Life and Ordinary Members in good standing, unless all positions are elected by acclamation.

#### **F. The Club Auditor, who shall be named Trustee**

for the purposes of the election, shall initial each ballot and shall forward a copy of such initialled ballot to every member in good standing shown on the certified list provided to him by the Secretary. Ballots shall be returnable to his office seven days prior to the date of the Annual General Meeting.

#### **G. After the closing of the vote the Election Committee shall**

open all ballots, shall tally the results and shall prepare a report of the results which shall be presented to the members at the Annual General Meeting.

## **BY-LAW 12**

### **1. DISCIPLINE**

- A. All complaints against an Ottawa Kennel Club Member must be in writing to the Executive Committee and must be accompanied by a fee of \$25.00. Notice of receipt of complaint shall be sent by registered mail or bonded courier to the defendant and complainant concerned. If the complaint is sustained, the \$25.00 fee deposited with the Club shall be returned to the complainant. If not sustained, it shall be forfeited to the Club.
- B. On receipt of a complaint against a Member, the Executive Committee shall strike a Discipline Committee consisting of five Ordinary and/or Life Members, two to be selected by the defendant(s), two to be appointed by the Executive Committee, and a Chair to be selected by these four. Their duty is to hear the complaint and to make recommendations on a course of action to the Executive Committee.

- C. The Executive Committee shall have the power to dismiss the complaint, to warn, to reprimand, or to act on the recommendation of the majority of the Discipline Committee, to expel the defendant(s) from membership who have breached the Constitution, By-Laws and/or Code of Ethics, or whose conduct has been prejudicial to the Club.
- D. A Member against whom a complaint has been submitted shall have the right to receive a copy of the complaint and all materials submitted with the complaint; and attend and reply at all meetings of the Discipline Committee and the meeting of the Executive Committee at which their case is being presented.
- E. No person who is involved either directly or indirectly in a complaint shall sit on the Discipline Committee or the Executive Committee while the complaint is being heard or considered.
- F. Any Member expelled from the Club shall not be entitled to recover any portion of his annual fee, nor shall he have any claim against the Club in respect to this expulsion.
- G. The Executive Committee may reject any complaint without striking a Discipline Committee where the complaint has not been filed in a timely manner and a Discipline Committee may recommend the dismissal of a complaint after hearing it, if it determines that the complaint was not filed in a timely manner.

## BY-LAW 13

### 1. RULES AND REGULATIONS

The Executive Committee may adopt rules and regulations not inconsistent with these By-Laws relating to the management and operation of the Club. Such rules and regulations shall have force and effect until the next Annual General Meeting of the Members of the Club when they shall be confirmed by a majority of the members present and failing such confirmation, any such rules and regulations shall cease to have any force or effect.

## BY-LAW 14

### 1. INTERPRETATION

In these By-Laws, the singular number or the masculine gender shall include the plural number or the female gender, as the case may be and vice versa, and references to persons shall include firms and corporations.

## BY-LAW 15

### 1. BY-LAWS

- A. The Club may, from time to time, in the manner provided herein, enact any By-Laws deemed necessary for the carrying on of its objects and the transaction of its business.
- B. A By-Law may be enacted, amended or repealed by a majority vote of the Ordinary and/or Life Members present at any general meeting of the Club. Written notice of the intention to move such enactment, amendment or repeal of the By-Laws must be given in writing to each Ordinary and Life Member in good standing not less than 10 days prior to such meeting.
- C. No enactment, amendment or repeal shall come into force until approved by the minister responsible for the administration of the *Canada Corporations Act*. **Effective March 26, 2002**